



Letter of Intent – 2020-2021 Grant Year Teacher Innovation Grant

To eliminate requests that will not be considered, usually due to other available sources of revenue or not meeting the grant criteria, persons wishing to apply for a grant from the Alexandria Education Foundation (AEF) are asked to submit a Letter of Intent to AEF **by Friday, February 28, 2020.**

Applicants will be notified if their letter of intent has or has not been accepted no later than Friday, March 6. If you are invited to submit a full grant application, the invitation will include the full application, instructions and the due date.

If you have any questions about whether your idea is suitable for funding, please contact Christine Reilly, Foundation Executive Director at creilly@alexeducationfoundation.org or 320-815-5052.

Brief summary of project: (no more than 2 paragraphs)

AEF Criteria Met by this Project: *(check all that apply)*

- Project will encourage and facilitate innovative ideas and teaching practices.
- Project will enrich learning in the classroom.
- Project will promote collaboration and the exchange of ideas.
- Project will further district initiatives and curriculum goals.

Outcomes: *(list at least 2)*

Grant Amount Requested: *(Minimum \$500.00 / Maximum \$10,000.00)*

Primary Applicant signature: **Co-Applicant signatures, if applicable:**

Signature of Building Principal and/or Administrator approving this request:

Date

Please email this form to: creilly@alexeducationfoundation.org